



## **GREEN VALLEY MUTUAL WATER COMPANY**

**P.O. BOX 8300**

**GREEN VALLEY LAKE, CALIFORNIA 92341**

**TELEPHONE: (909) 867-2912**

**FAX: (909) 867-9603**

# **AGENDA FOR THE MEETING SCHEDULED**

## **January 18<sup>th</sup>, 2021**

**DUE TO GOVENOR NEWSOM'S EXECUTIVE ORDER N-22-20 THIS MEETING WILL BE HELD BY TELECONFERENCE. ANY ELIGIBLE PERSON WHO WISHES TO ATTEND THIS TELECONFERENCE MEETING IS REQUIRED TO PROVIDE 24 HOUR WIRTTEN NOTICE TO THE GVMWC OFFICE. UPON RECIEPT OF THIS NOTICE, PARTICIPANTS WILL BE PROVIDED WITH A DIAL IN PHONE NUMBER AND ELECTRONIC COPIES OF ALL DOCUMENTS WITH REGARD TO THIS MEETING WILL BE SENT VIA EMAIL AT NO CHARGE PRIOR TO THE START OF THE MEETING. HARD COPIES OF THE DOCUMENTS CAN BE MAILED UPON REQUEST FOR A NOMINAL FEE HOWEVER, DELIVERY MAY NOT OCCUR PRIOR TO THE START OF THE MEETING.**

**DUE TO THE MEETING BEING HELD VIA TELECONFERENCE, ELIGIBLE PARTICIPANTS WHO WISH TO SPEAK ARE REQUESTED TO STATE SO IN THEIR 24 HOUR WRITTEN REQUEST AND INCLUDE IF YOU WISH TO SPEAK UNDER THE GENERAL COMMENTS PORTION AND/OR WHICH ADDITIONAL AGENDA ACTION ITEMS ONLY. THIS DOES NOT APPLY TO ANY REPORTS NOTED ON THE AGENDA AS THESE REPORTS ARE INFORMATIONAL ONLY. ANY COMMENTS, QUESTIONS OR CONCERNS WITH REGARD TO THE REPORTS MUST BE MADE AT THE PUBLIC COMMENT PORTION OF THE MEETING. THIS REQUIREMENT IS TO ASSIST THE CHAIRPERSON WITH CONDUCTING THE MEETING IN A PROFESIONAL MANNER AND MAKING SURE ALL ELIGIBLE PERSONS ARE GIVEN THE CHANCE TO SPEAK AT THE APPROPRIATE TIME.**

**IF LESS THAN 10 REQUESTS TO SPEAK ARE PRESENTED THE TIME LIMIT WILL BE 3 MINUTES PER REQUEST. IF 10 OR MORE REQUESTS ARE PRESENTED, THE TIME LIMIT WILL BE LIMITED TO 1 MINUTE PER REQUEST. A REQUEST IS DEFINED AS EACH ELIGIBLE PARTICIPANT REQUESTING TO SPEAK.**

**AGENDA**  
**GREEN VALLEY MUTUAL WATER COMPANY**  
**BOARD OF DIRECTORS**  
Regular Meeting - Teleconference  
**5:30 p.m.**  
Monday, January 18<sup>th</sup>, 2021

**DUE TO GOVENOR NEWSOM'S EXECUTIVE ORDER N-22-20 THIS MEETING WILL BE HELD BY TELECONFERENCE. ANY ELIGIBLE PERSON WHO WISHES TO ATTEND THIS TELECONFERENCE MEETING IS REQUIRED TO PROVIDE 24 HOUR WIRTTEN NOTICE TO THE GVMWC OFFICE. UPON RECIETP OF THIS NOTICE, PARTICIPANTS WILL BE PROVIDED WITH A DIAL IN PHONE NUMBER AND ELECTRONIC COPIES OF ALL DOCUMENTS WITH REGARD TO THIS MEETING WILL BE SENT VIA EMAIL AT NO CHARGE PRIOR TO THE START OF THE MEETING. HARD COPIES OF THE DOCUMENTS CAN BE MAILED UPON REQUEST FOR A NOMINAL FEE HOWEVER, DELIVERY MAY NOT OCCUR PRIOR TO THE START OF THE MEETING.**

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Next Resolution No. 21-01

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This meeting is recorded by an audio device to insure an accurate archive of the discussions and actions of the meeting.  
Anyone present at the meeting who does not consent to the recording must state so and will be excused from the meeting.  
No other recording of the meeting is permitted.

**1. Call to Order:**

President  
1<sup>st</sup> Vice President  
2<sup>nd</sup> Vice President  
Secretary/Treasurer  
Directors

Ed Gray  
Kit Kjelstrom  
Glen Pyne  
Scott Burger  
Ken Martin  
Rick Blea  
Christine Brandt  
Charles Mattson  
Jerold Miller  
Steve Brandt  
Emily Nohr

Staff Members:   General Manager  
                          Recording Secretary

**2. Public Comments**

This portion of the agenda is reserved for the public to discuss matters of interest, within the GVMWC operations, which are not on the agenda. For public comment on items not on the agenda, no action may be taken by the Board, except to refer the matter to staff and/or place it on a future agenda. It is in the best interest of the person speaking to the Board to be concise and to the point. A time limit of three minutes per individual will be allowed unless there are 10 or more request for Public Comments and Agenda Action Items. Visitors are reminded to please refrain from making comments or talking amongst themselves while the meeting is in progress.

**GREEN VALLEY MUTUAL WATER COMPANY**  
**Board of Directors Meeting Agenda**  
**January 18<sup>th</sup>, 2021**  
**3. Consent Calendar**

**Page 2**

- a. Approval of the minutes of the Board of Directors meeting held on November 16<sup>th</sup>, 2020
- b. Ratification of payment of claims exceeding \$500.00
- c. November Funds on Deposit Report
- d. December Funds on Deposit Report
- e. Manager Report - See Written Report
- f. November Production Report
- g. December Production Report
- h. Annual Production Report

**4. Financial Reports:**

- a. Approval of the Financial Statement for the period ending November 30<sup>th</sup>, 2020
- b. Review of the December 31<sup>st</sup>, 2020 Draft Financial Statement

**5. New Business:**

- a. 2021 Newsletter
- b. 2021 Annual Shareholder Meeting

**6. Board Member Reports:**

**7. Correspondence:**

**8. President's Report:**

**9. Executive Session of the Board of Directors (Closed Session):**

- a. Employee Performance Review

**10. Adjournment:**

**GREEN VALLEY MUTUAL WATER COMPANY**  
**BOARD OF DIRECTORS TELECONFERENCE MEETING MINUTES**  
**November 16<sup>th</sup>, 2020**

1. The teleconference meeting was called to order at 5:34 p.m. by President, Ed Gray.

Directors present at the meeting:	President	Ed Gray
	Vice President	Kit Kjelstrom
	2 <sup>nd</sup> Vice President	Glen Pyne
	Secretary/Treasurer	Scott Burger
	Directors:	Rick Blea
		Christine Brandt
		Ken Martin
		Charles Mattson
		Jerold Miller
Employees Present:	Interim Business Manager	Steve Brandt
	Recording Secretary	Emily Nohr
Public Present:	Susan Lopez	

**2. CONSENT CALENDAR:**

- a. **M**(Kit Kjelstrom) **S**(Ken Martin) **C**: To approve the consent calendar as presented.  
Ayes: Ed Gray, Kit Kjelstrom, Glen Pyne, Scott Burger, Rick Blea, Christine Brandt, Ken Martin,  
Charles Mattson, Jerold Miller  
Nayes: None  
Abstain: None  
Absent: None

**3. FINANCIAL REPORTS:**

- a. Scott Burger presented the October financial statements, highlighting the assets and liabilities on the balance sheet. It was also reported that the Company is currently \$20,000.00 ahead of budget.  
**M**(Scott Burger) **S**(Kit Kjelstrom) **C**: To approve the Financial Statements for the period ending October 31<sup>st</sup>, 2020.  
Ayes: Ed Gray, Kit Kjelstrom, Glen Pyne, Scott Burger, Rick Blea, Christine Brandt, Ken Martin,  
Charles Mattson, Jerold Miller  
Nayes: None  
Abstain: None  
Absent: None

**4. OLD BUSINESS:**

- a. The Board reviewed the proposed final budget for 2021.
- i. **PUBLIC COMMENT**: Shareholder, Susan Lopez, had questions regarding the clubhouse utilities line item on the budget.
  - ii. **M**(Scott Burger) **S**(Kit Kjelstrom) **C**: To approve the 2021 Budget as presented, which includes a 20% increase to Contract Water.  
Ayes: Ed Gray, Kit Kjelstrom, Glen Pyne, Scott Burger, Rick Blea, Christine Brandt,  
Charles Mattson, Jerold Miller  
Nayes: None  
Abstain: Ken Martin  
Absent: None
  - iii. **M**(Scott Burger) **S**(Christine Brandt) **C**: To levy an assessment on the shares of the Corporation for the calendar year 2021 in the amount of \$200.00 per share.  
Ayes: Ed Gray, Kit Kjelstrom, Glen Pyne, Scott Burger, Rick Blea, Christine Brandt,  
Charles Mattson, Jerold Miller, Ken Martin  
Nayes: None  
Abstain: None  
Absent: None

**GREEN VALLEY MUTUAL WATER COMPANY**  
**Board of Directors Meeting Minutes**  
**November 16<sup>th</sup>, 2020**

**5. NEW BUSINESS:**

- a. **M**(Christine Brandt) **S**(Ken Martin) **C**: To ratify and approve the appointment of all seated directors and their appointed positions for another term.

Ayes: Ed Gray, Kit Kjelstrom, Glen Pyne, Scott Burger, Rick Blea, Christine Brandt, Ken Martin,  
Charles Mattson, Jerold Miller

Nayes: None

Abstain: None

Absent: None

**6. PRESIDENT'S REPORT:**

- a. President, Ed Gray, thanked the Board and staff for their work.

**7. OPEN SESSION RECESSED AT 6:45 PM FOR EXECUTIVE SESSION.**

**8. EXECUTIVE SESSION: 6:50 PM to 7:56 PM**

- a. Performance reviews were conducted.

**9. OPEN SESSION RESUMED AT 8:08 PM.**

- a. President Ed Grey reported on Executive Session: Based on the Performance Review, Steve Brandt has been changed from Interim Business Manager to General Manager of GVMWC beginning January 1, 2021 by unanimous vote of eight board members. Christine Brandt recused herself from the executive session.

**10. ADJOURNMENT:** The meeting was adjourned at 8:09 pm.

Respectfully Submitted,

Emily Nohr,  
Recording Secretary

# GREEN VALLEY MUTUAL WATER COMPANY

January 12, 2021

## MEMORANDUM

**TO:** Secretary/Treasurer and the Board of Directors

**FROM:** Office Manager

These bills should be submitted for approval at the Board meeting:

<u>Payee</u>	<u>Amount</u>
1. Southern California Edison	\$ 517.83
2. Howard Ridley Company, Inc.	\$ 7,000.00
3. Altmeyer, Inc.	\$10,200.00
4. CDTFA (Water Rights)	\$ 2,410.02
5. IRS (941 for 11/23 Payroll)	\$ 2,187.24
6. American Funds	\$ 1,409.21
7. Franchise Tax Board	\$ 523.00
8. IRS (941 for 12/7 Payroll)	\$ 1,929.16
9. Fischle Printing (Envelopes)	\$ 1,147.00
10. United Healthcare of California (Dec. Premium)	\$ 2,597.63
11. IRS (941 for 12/21 Payroll)	\$ 1,566.90
12. Southern California Edison	\$ 747.59
13. United Healthcare of California (Jan. Premium)	\$ 2,597.63
14. USDA Forest Service (Annual Permits)	\$ 1,494.68
15. Action Automotive	\$ 964.14
16. American Funds	\$ 2,006.99
17. IRS (941 for 12/31 Payroll)	\$ 2,172.76
18. SWRCB (Annual Water System Fee)	\$ 7,250.65

## FUNDS ON DEPOSIT

### Banking Schedule

For Balances Ending November 30, 2020

<u>Account No.</u>	<u>Int. Rate</u>	<u>Int. Paid</u>	<u>Maturity</u>	<u>Term</u>	<u>Balance</u>
<b><u>BANK OF AMERICA</u></b>					
Cert. Deposit (Road Cut Bond)	5.25%	\$ 53.79	8/27/2021	365 Days	\$ 1,000.00
Checking					\$ 68,244.00
CD	1.49%	\$ 1,248.62	2/3/2021	13 Month	\$ 101,248.62
		(Total)			<u>\$ 170,492.62</u>
<b><u>FIRST FOUNDATION BANK</u></b>					
Money Market Checking	0.07%	\$ 3.39			\$ 114,626.00
Cert Deposit (Franchise Bond)	0.40%	\$ 3.29	3/17/2021	365 Days	\$ 10,000.00
Business Checking					\$ 64,615.10
					<u>\$ 189,241.10</u>
<b><u>CITIZENS BUSINESS BANK</u></b>					
Premier Money Market Checking	0.15%	\$ 9.77			\$ 76,721.34
CDARS CD	0.10%	\$ 93.72	10/8/2020	13 Weeks	\$ 1,140,000.00
					<u>\$ 1,216,721.34</u>
<b><u>CALIFORNIA BANK &amp; TRUST</u></b>					
Money Market Checking	0.09%	\$ 1.44			\$ 85,147.04
					<u>\$ 85,147.04</u>
<b><u>GRAND TOTAL:</u></b>					<b>\$ 1,661,602.10</b>

## FUNDS ON DEPOSIT

### Banking Schedule

For Balances Ending December 31, 2020

<u>Account No.</u>	<u>Int. Rate</u>	<u>Int. Paid</u>	<u>Maturity</u>	<u>Term</u>	<u>Balance</u>
<b><u>BANK OF AMERICA</u></b>					
Cert. Deposit (Road Cut Bond)	5.25%	\$ 53.79	8/27/2021	365 Days	\$ 1,000.00
Checking					\$ 68,243.69
CD	1.49%	\$ 1,372.27	2/3/2021	13 Month	\$ 101,372.27
		(Total)			<u>\$ 170,615.96</u>
<b><u>FIRST FOUNDATION BANK</u></b>					
Money Market Checking	0.07%	\$ 10.57			\$ 126,880.34
Cert Deposit (Franchise Bond)	0.40%	\$ 3.29	3/17/2021	365 Days	\$ 10,000.00
Business Checking					\$ 55,087.36
					<u>\$ 191,967.70</u>
<b><u>CITIZENS BUSINESS BANK</u></b>					
Premier Money Market Checking	0.15%	\$ 6.62			\$ 76,727.96
CDARS CD	0.10%	\$ 93.72	1/7/2021	13 Weeks	\$ 1,140,000.00
					<u>\$ 1,216,727.96</u>
<b><u>CALIFORNIA BANK &amp; TRUST</u></b>					
Money Market Checking	0.09%	\$ 1.44			\$ 85,145.48
					<u>\$ 85,145.48</u>
<b><u>GRAND TOTAL:</u></b>					<b>\$ 1,664,457.10</b>



Manager's Report  
January 11, 2021

- Monthly Water Production Reports for November 2020 and December 2020-See Exhibit A & B: November Production was up 31% from the previous year & December Production was up 25% from the previous year. Production continues to remain higher than normal due to demand that is likely related to more people self-isolating and/or vacationing in GVL and in addition we are also seeing more new property owners becoming full time residents.
- Annual Production Report-See Exhibit C) In 2020 our demand was approximately 17% higher than 2019. However, in 2020 we produced a little over 21% more water from our own wells as we relied less on Agency water.
- Monthly Water System Report-1) Minor repairs were completed on connections at meters as issues were discovered during seasonal shut off request. 2) Waterproofing and a French drain system have been completed at the Falling Leaf Site. 3) Demand was up during the Christmas & New Year's Holiday period and the system was struggling with keeping up with demand. At the end of the holiday period Agency water was scheduled to top off our tanks and give our well system a rest. 4) A So. Cal Edison Tree Removal crew damaged the roof on our Meadow Pump House. The crew provided the materials required for the repair and Casey Ayotte performed the repair. The damage was limited to a small hole in the roof which occurred when one of the branches they were cutting fell on the roof.
- Monthly Business Report: 1) Office will remain closed to the public due to social distancing recommendations by the State Water Resource Board. 2) Billing Statements were printed and mailed the first week of January. 3) Emily continues to be proactive in collections of past due accounts. She has mailed demand letters which have resulted in collections of some of these past due accounts.
- Holcomb Tank: I have had numerous communications with the USFS Specialist in regard to plans for an upgraded tank. The communications are going well, and we have begun the permitting process. There is a huge backlog within the USFS with regard to Special Use Permits. In our case, the backlog is close to 10 years. However, the specialist I am communicating with has been put in charge of our permit renewal and this could streamline the permit process as they would like to dovetail the tank upgrade into the permit renewal.
- Lead & Copper: Desktop Study is still in progress. Communications between the State and the engineer who preparing the Desktop Study have taken place and the engineer stated the first draft is being edited and will be sent to the State in Early January.

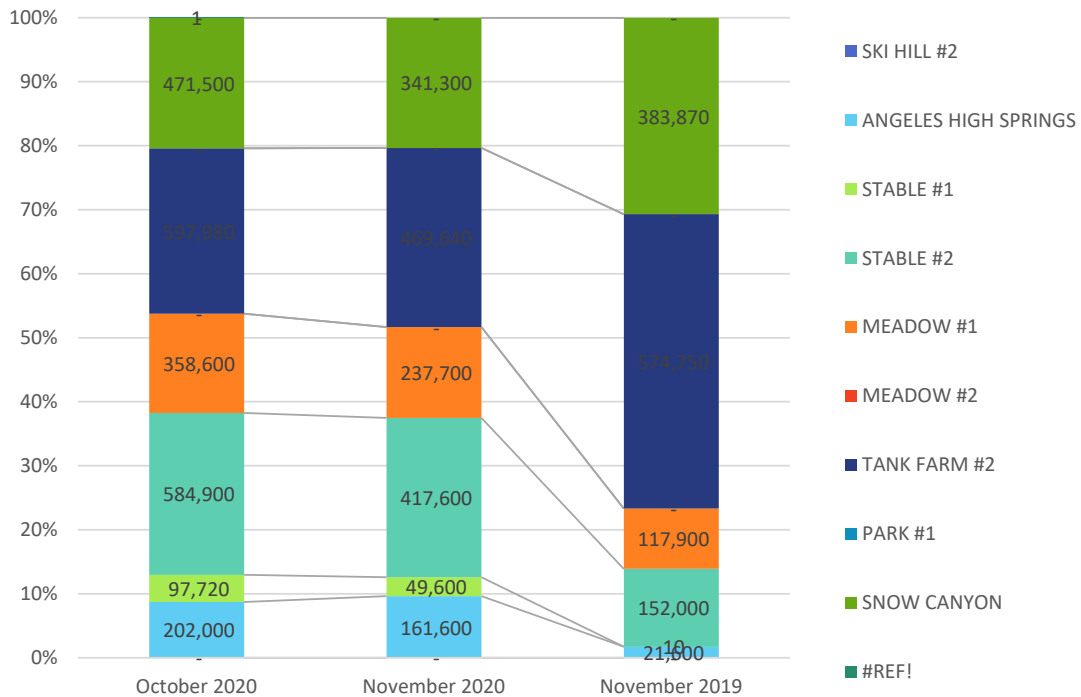
- Dam Repairs: The work resumed after the early November snow melted and the project is complete except for a small punch list. The items on the punch list are limited to some minor touch up work of sealing the walkway surface. Due to the snowstorm that passed through between Christmas and New Year's, the work was delayed until the week of January 11<sup>th</sup>, 2021. Final payment for the work will be made upon the completion of the punch list items. The walkway has been opened after the fencing was reinstalled. We replaced some of the fencing on the downstream side of the dam at no additional cost to the project. The walkway will be closed for 24 to 72 hours during the remaining punch list work to allow the product to fully cure.
- COVID 19 Action Plan: Due to the essential need to provide water to the community of Green Valley Lake and to protect the essential employees of the GVMWC, the office will remain closed to the public. Appointments can be made for any business matters that have to be conducted in the office. The company continues to comply with the recommendations issued by the State Water Resource Board with regard to COVID 19.

# PRODUCTION REPORT

November 2020

	October 2020	November 2020	November 2019
SKI HILL #2	-	-	-
ANGELES HIGH SPRINGS	202,000	161,600	21,600
STABLE #1	97,720	49,600	10
STABLE #2	584,900	417,600	152,000
MEADOW #1	358,600	237,700	117,900
MEADOW #2	-	-	-
TANK FARM #2	597,980	469,640	574,750
PARK #1	-	-	-
SNOW CANYON	471,500	341,300	383,870
AGENCY	-	-	-
<b>TOTAL PRODUCTION</b>	<b>2,312,700</b>	<b>1,677,440</b>	<b>1,250,130</b>
<b>PERIOD COVERED</b>	<b>28</b>	<b>28</b>	<b>28</b>
<b>AVE. DAILY PRODUCTION</b>	<b>82596.43</b>	<b>59908.57</b>	<b>44647.50</b>
<b>AVE. DAILY PRODUCTION (in gpm)</b>	<b>57.36</b>	<b>41.60</b>	<b>31.01</b>

PRODUCTION CHART

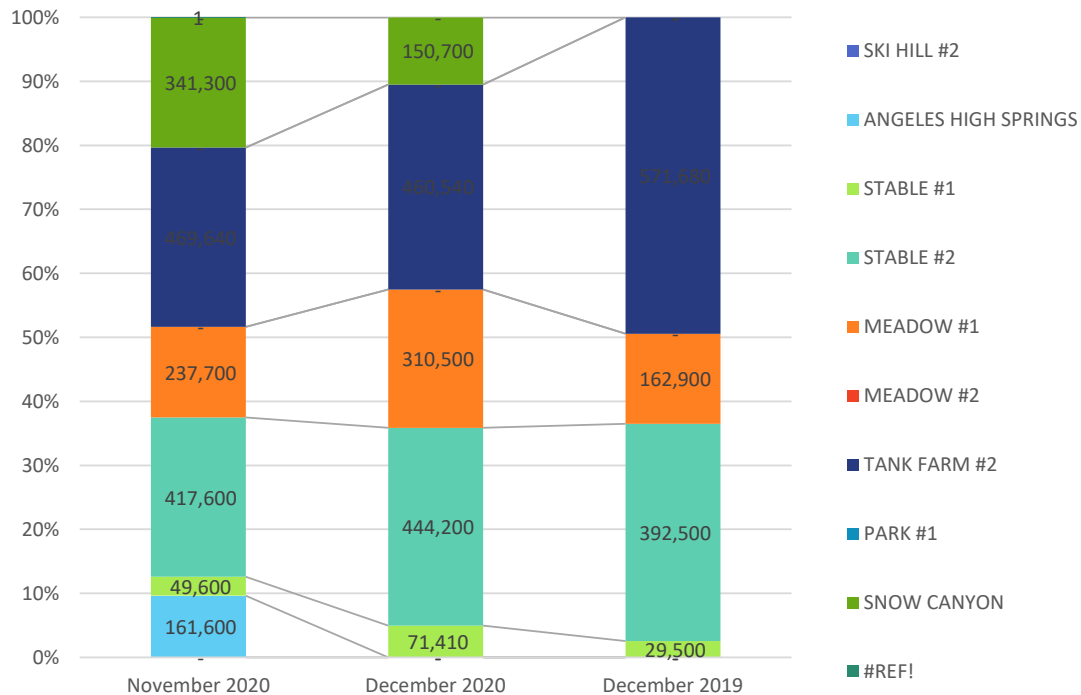


# PRODUCTION REPORT

December, 2020

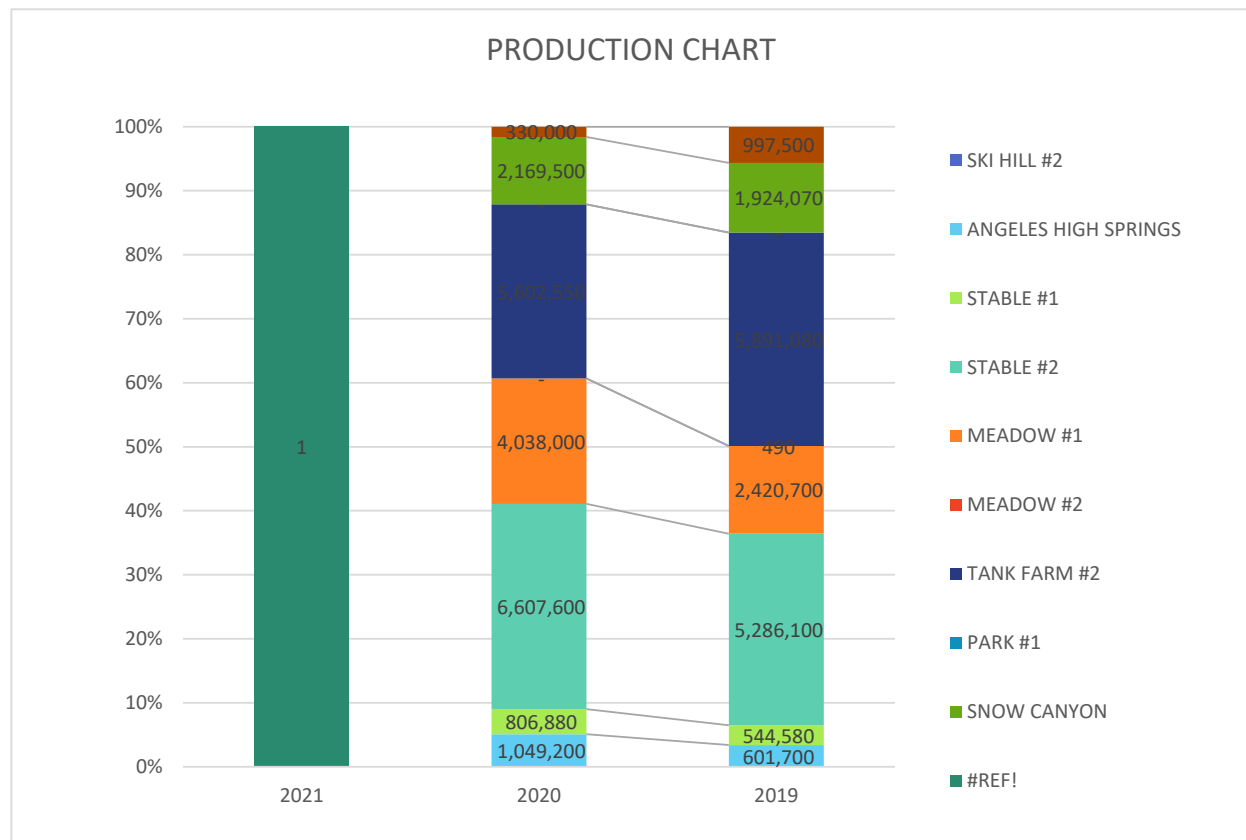
	November 2020	December 2020	December 2019
SKI HILL #2	-	-	-
ANGELES HIGH SPRINGS	161,600	-	-
STABLE #1	49,600	71,410	29,500
STABLE #2	417,600	444,200	392,500
MEADOW #1	237,700	310,500	162,900
MEADOW #2	-	-	-
TANK FARM #2	469,640	460,540	571,680
PARK #1	-	-	-
SNOW CANYON	341,300	150,700	-
AGENCY	-	-	-
<b>TOTAL PRODUCTION</b>	<b>1,677,440</b>	<b>1,437,350</b>	<b>1,156,580</b>
<b>PERIOD COVERED</b>	<b>28</b>	<b>28</b>	<b>28</b>
<b>AVE. DAILY PRODUCTION</b>	<b>59908.57</b>	<b>51333.93</b>	<b>41306.43</b>
<b>AVE. DAILY PRODUCTION (in gpm)</b>	<b>41.60</b>	<b>35.65</b>	<b>28.69</b>

PRODUCTION CHART



# ANNUAL PRODUCTION REPORT

	2021	2020	2019
SKI HILL #2			
ANGELES HIGH SPRINGS			
STABLE #1			
STABLE #2			
MEADOW #1			
MEADOW #2			
TANK FARM #2			
PARK #1			
SNOW CANYON			
AGENCY			
TOTAL PRODUCTION (including CLAWA)			
PERIOD COVERED	365	365	365
AVE. DAILY PRODUCTION	0.00	56448.58	48400.60
AVE. DAILY PRODUCTION (in gpm)	0.00	39.20	33.61



**GREEN VALLEY MUTUAL WATER COMPANY**  
**FINANCIAL STATEMENTS**  
**WITH**  
**INDEPENDENT ACCOUNTANTS' DISCLAIMER REPORT**  
**NOVEMBER 30, 2020**

**Balance Sheet**  
**November 30, 2020**

**Assets****Current Assets**

First Foundation Bk - checking	\$ 50,058
First Foundation Bank (FMB)	10,000
First Foundation Bank Mkt(FMB)	114,626
Citizens Business Bank MM	76,721
Citizens Business Bank CDARS	1,140,000
California Bank MM	85,147
Cash on hand	300
Bank of America -checking	68,244
Bank of America -CD	101,248
Accounts receivable	71,180
Inventory	23,769
Prepaid insurance	8,222

<b>Total Current Assets</b>	1,749,515
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**Property and Equipment**

Land	19,124
Wells	199,906
Pump structures	82,377
Pump equipment	38,257
Water tanks	1,089,450
Water mains & system	3,882,351
Structures & improvements	172,356
Office equipment & furniture	91,576
Transportation equipment	153,887
Tools & equipment	91,732
Communications equipment	2,243
Land improvements	204,821
Work in progress	564,325
Accumulated depreciation	(2,429,920)

<b>Total Property and Equipment</b>	4,162,485
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**Other Assets**

Non current accounts receivable	99,016
Investment in GVL Rec., Inc.	28,544
Bank of America-lateral bond	1,018

<b>Total Other Assets</b>	128,578
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<b>Total Assets</b>	\$ 6,040,578
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**Balance Sheet**  
**November 30, 2020****Liabilities and Stockholders' Equity****Current Liabilities**

Accounts payable - trade	\$ 9,176
Retirement payable	1,013
Payroll taxes payable	2
Accrued vacation and sick pay	4,404
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**Total Current Liabilities** 14,595

**Total Liabilities** 14,595

**Stockholders' Equity**

Paid In Capital	
Stock issued	14,173
Additional paid in capital	19,036
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**Total Paid in Capital** 33,209

**Appropriated Retained Earnings**

Operations reserve	150,000
Capital asset contingency	650,000
Surface storage/tran reserve	330,000
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**Total Appropriated Retained Earnings** 1,130,000

**Unappropriated Retained Earning**

Retained earnings beginning	4,567,447
Net income (loss)	295,327
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**Total Unappropriated Retained Earnings** 4,862,774

**Total Stockholders' Equity** 6,025,983

**Total Liabilities and Stockholders' Equity** \$ 6,040,578



**Green Valley Lake Mutual Water Company**  
**Comparative Statement of Income with Budget**  
**For the One Month and Ten Months Ended November 30, 2020**

Page 4 of 7

	Current Month Actual	Current Month Budget	Variance	Year to Date Actual	Year to Date Budget	Variance	Annual Budget
<b>Operating Income</b>							
<b>Water Sales</b>							
Standby/connection fees	\$ (120)	\$ -	\$ (120)	\$ 373,890	\$ 376,875	\$ (2,985)	\$ 502,500
Water usage	184	-	184	74,160	69,218	4,942	69,218
Contract water	-	-	-	3,750	4,125	(375)	4,125
<b>Total Water Sales</b>	64	-	64	451,800	450,218	1,582	575,843
<b>Water Services</b>							
Turn on/off fees	910	750	160	4,997	8,250	(3,253)	9,000
Late fees	-	621	(621)	7,350	6,834	516	7,455
<b>Total Water Services</b>	910	1,371	(461)	12,347	15,084	(2,737)	16,455
<b>Miscellaneous Fees</b>							
New installation fees	-	-	-	-	-	-	-
Stock transfer fees	3,500	2,035	1,465	54,100	22,385	31,715	24,420
<b>Total Miscellaneous Fees</b>	3,500	2,035	1,465	54,100	22,385	31,715	24,420
<b>Interest Income</b>							
CA Bank Money Mkt int inc	1	56	(55)	175	614	(439)	670
Community Bank int inc	10	85	(75)	1,560	940	620	1,025
FMB/First Foundation Bank Int	9	38	(29)	230	420	(190)	458
Lateral bond int inc	-	1	(1)	-	12	(12)	13
Bank of America (MM)	128	1	127	1,249	7	1,242	8
<b>Total Interest Income</b>	148	181	(33)	3,214	1,993	1,221	2,174
<b>Total Operating Income</b>	4,622	3,587	1,035	521,461	489,680	31,781	618,892
<b>Other Income</b>							
<b>Assessments</b>							
Assessments - regular	-	-	-	326,440	325,600	840	325,600
Assessments - penalties	-	-	-	2,250	2,200	50	2,200
<b>Total Assessments</b>	\$ -	\$ -	\$ -	\$ 328,690	\$ 327,800	\$ 890	\$ 327,800

See Independent Accountants' Disclaimer Report

**Green Valley Lake Mutual Water Company**  
**Comparative Statement of Income with Budget**  
**For the One Month and Ten Months Ended November 30, 2020**

Page 5 of 7

	Current Month Actual	Current Month Budget	Variance	Year to Date Actual	Year to Date Budget	Variance	Annual Budget
<b>Other Miscellaneous Income</b>							
Verizon cell site rental	\$ 1,335	\$ 1,335	\$ -	\$ 13,354	\$ 14,690	\$ (1,336)	\$ 16,025
Clubhouse rental income	-	183	(183)	400	2,017	(1,617)	2,200
Miscellaneous income	11	208	(197)	1,195	2,292	(1,097)	2,500
<b>Total Other Miscellaneous Income</b>	1,346	1,726	(380)	14,949	18,999	(4,050)	20,725
<b>Total Other Income</b>	1,346	1,726	(380)	343,639	346,799	(3,160)	348,525
<b>Total Income</b>	5,968	5,313	655	865,100	836,479	28,621	967,417
<b>Cost of Operations</b>							
<b>Source of Supply</b>							
Maintain structure/wells	-	8	(8)	118	92	26	100
Purchased water	-	-	-	4,740	7,223	(2,483)	7,223
<b>Total Source of Supply</b>	-	8	(8)	4,858	7,315	(2,457)	7,323
<b>Pumping</b>							
Repair pump equip, etc.	-	25	(25)	53	275	(222)	300
Repair pump station	-	10	(10)	-	115	(115)	125
Fuel/power/purchased	825	896	(71)	8,461	9,854	(1,393)	10,750
<b>Total Cost of Pumping</b>	825	931	(106)	8,514	10,244	(1,730)	11,175
<b>Transmission and Distribution</b>							
Street repair	-	25	(25)	-	275	(275)	300
Trans/Distr Mains	86	30	56	821	321	500	350
Reservoir/tanks	-	8	(8)	-	92	(92)	100
Service line maintenance	-	8	(8)	-	91	(91)	100
Meter maint/replacement	-	67	(67)	-	733	(733)	800
<b>Total Transmission and Distribution</b>	86	138	(52)	821	1,512	(691)	1,650
<b>Total Cost of Operations</b>	911	1,077	(166)	14,193	19,071	(4,878)	20,148
<b>Gross Profit</b>	\$ 5,057	\$ 4,236	\$ 821	\$ 850,907	\$ 817,408	\$ 33,499	\$ 947,269

See Independent Accountants' Disclaimer Report

**Green Valley Lake Mutual Water Company**  
**Comparative Statement of Income with Budget**  
**For the One Month and Ten Months Ended November 30, 2020**

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	Current Month Actual	Current Month Budget	Variance	Year to Date Actual	Year to Date Budget	Variance	Annual Budget
<b>Administrative Expenses</b>							
<b>Payroll</b>							
Office/hourly regular	\$ 3,240	\$ 3,681	\$ (441)	\$ 39,213	\$ 40,492	\$ (1,279)	\$ 44,173
Office/overtime	-	63	(63)	378	688	(310)	750
Office/vacation	126	-	126	582	1,693	(1,111)	3,387
Field Management/Ops	7,560	9,597	(2,037)	77,565	100,768	(23,203)	115,164
Field hourly	4,752	7,750	(2,998)	63,394	81,375	(17,981)	93,000
Field/overtime	-	733	(733)	1,735	7,700	(5,965)	8,800
Field/vacation	185	583	(398)	3,197	6,125	(2,928)	7,000
Field/standby	-	310	(310)	2,858	3,253	(395)	3,718
Capitalized labor	1,404	(2,688)	4,092	12,028	(29,562)	41,590	(32,250)
<b>Total Payroll</b>	<b>17,267</b>	<b>20,029</b>	<b>(2,762)</b>	<b>200,950</b>	<b>212,532</b>	<b>(11,582)</b>	<b>243,742</b>
<b>Office Operations</b>							
Bad debt expense	-	-	-	2,430	-	2,430	-
Office supplies/services	345	502	(157)	5,950	7,498	(1,548)	8,000
Postage	64	135	(71)	5,393	5,365	28	5,500
Heating/office	21	43	(22)	387	477	(90)	520
Heating/shop	10	125	(115)	948	1,325	(377)	1,550
Gasoline/license	299	792	(493)	5,311	8,709	(3,398)	9,500
Refuse removal	-	33	(33)	303	367	(64)	400
Miscellaneous expense	-	83	(83)	2,067	917	1,150	1,000
Training	-	100	(100)	-	1,100	(1,100)	1,200
Small tools	-	83	(83)	1,002	916	86	1,000
Telephone	100	104	(4)	1,100	1,146	(46)	1,250
Bank charges	73	17	56	481	183	298	200
Computer maint/service	-	146	(146)	3,338	1,604	1,734	1,750
<b>Total Office Operations</b>	<b>912</b>	<b>2,163</b>	<b>(1,251)</b>	<b>28,710</b>	<b>29,607</b>	<b>(897)</b>	<b>31,870</b>
<b>Outside Services</b>							
Accounting	275	400	(125)	7,840	8,100	(260)	8,500
Lab tests/water	398	1,542	(1,144)	15,048	16,958	(1,910)	18,500
Legal	-	2,500	(2,500)	26,077	27,500	(1,423)	30,000
<b>Total Outside Services</b>	<b>\$ 673</b>	<b>\$ 4,442</b>	<b>\$ (3,769)</b>	<b>\$ 48,965</b>	<b>\$ 52,558</b>	<b>\$ (3,593)</b>	<b>\$ 57,000</b>

See Independent Accountants' Disclaimer Report

**Green Valley Lake Mutual Water Company**  
**Comparative Statement of Income with Budget**  
**For the One Month and Ten Months Ended November 30, 2020**

Page 7 of 7

	Current Month Actual	Current Month Budget	Variance	Year to Date Actual	Year to Date Budget	Variance	Annual Budget
<b>Other General Expenses</b>							
Board meeting expense	\$ 40	\$ 792	\$ (752)	\$ 1,765	\$ 8,708	\$ (6,943)	\$ 9,500
Liability insurance	2,056	2,000	56	24,895	22,000	2,895	24,000
Employee insurance	278	3,500	(3,222)	27,358	38,500	(11,142)	42,000
Workers comp insurance	1,109	958	151	8,305	10,542	(2,237)	11,500
Payroll taxes	1,321	1,750	(429)	16,591	19,250	(2,659)	21,000
Retirement plan	518	594	(76)	6,336	6,531	(195)	7,125
Building/structure maintenance	-	42	(42)	-	459	(459)	500
Vehicle & equip maintenance	74	416	(342)	1,320	4,583	(3,263)	5,000
Communication service	299	667	(368)	6,108	7,333	(1,225)	8,000
Depreciation	13,221	9,000	4,221	145,429	99,000	46,429	108,000
<b>Total Other General Expenses</b>	<b>18,916</b>	<b>19,719</b>	<b>(803)</b>	<b>238,107</b>	<b>216,906</b>	<b>21,201</b>	<b>236,625</b>
<b>Permits, Taxes and Fees</b>							
CUWA Permit	-	-	-	201	-	201	-
CA Dept of Health Service	-	41	(41)	-	458	(458)	500
USDA Forestry permit	-	-	-	-	-	-	1,800
CA Dept of Water Resource	2,410	4,063	(1,653)	23,229	26,000	(2,771)	26,000
ACWA	-	-	-	1,066	1,334	(268)	1,600
Taxes lake/clubhouse	-	1,950	(1,950)	3,405	3,900	(495)	3,900
Taxes other property	-	1,250	(1,250)	1,844	2,500	(656)	2,500
Franchise Tax Board	-	-	-	1,420	800	620	800
Co Franchise Authority	-	-	-	3,196	2,877	319	2,877
Corporate filing fee	-	-	-	25	25	-	25
<b>Total Permits, Taxes and Fees</b>	<b>2,410</b>	<b>7,304</b>	<b>(4,894)</b>	<b>34,386</b>	<b>37,894</b>	<b>(3,508)</b>	<b>40,002</b>
<b>Other Expenses</b>							
Clubhouse maintenance	-	167	(167)	188	1,833	(1,645)	2,000
Supplies	56	83	(27)	56	917	(861)	1,000
Utilities	386	367	19	3,715	4,033	(318)	4,400
<b>Other Expenses</b>	<b>442</b>	<b>617</b>	<b>(175)</b>	<b>3,959</b>	<b>6,783</b>	<b>(2,824)</b>	<b>7,400</b>
<b>Other Miscellaneous Expenses</b>							
Dam/check dam/flood channel	-	-	-	-	100	(100)	100
Clubhouse, office, grounds	-	25	(25)	503	275	228	300
Other expense	-	8	(8)	-	92	(92)	100
<b>Total Other Miscellaneous Expenses</b>	<b>-</b>	<b>33</b>	<b>(33)</b>	<b>503</b>	<b>467</b>	<b>36</b>	<b>500</b>
<b>Total Other Expenses</b>	<b>442</b>	<b>650</b>	<b>(208)</b>	<b>4,462</b>	<b>7,250</b>	<b>(2,788)</b>	<b>7,900</b>
<b>Total Expenses</b>	<b>40,620</b>	<b>54,307</b>	<b>(13,687)</b>	<b>555,580</b>	<b>556,747</b>	<b>(1,167)</b>	<b>617,139</b>
<b>Net Income (Loss)</b>	<b>\$ (35,563)</b>	<b>\$ (50,071)</b>	<b>\$ 14,508</b>	<b>\$ 295,327</b>	<b>\$ 260,661</b>	<b>\$ 34,666</b>	<b>\$ 330,130</b>

See Independent Accountants' Disclaimer Report



# Green Valley Lake NEWSLETTER

PUBLISHED BY GREEN VALLEY MUTUAL WATER COMPANY

Volume XXVI No. 1

SPRING EDITION

2021

## ANNUAL SHAREHOLDER MEETING

The Annual Shareholder Meeting, scheduled for Tuesday, May 12th, 2020, at 7:00pm, will be held at The Women's Club of Claremont; 343 West 12th Street, Claremont, CA 91711. We invite and encourage all shareholders to attend this meeting. The Board of Directors will give a full report of the operations of the Company for the past year. If you are unable to attend, please sign and return the stamped proxy card that is enclosed. You may assign your vote to another shareholder attending the meeting. Mail your proxy card before May 1st to ensure your vote counts! At this meeting, three new directors will be elected by the shareholders to serve a three year term on the Board of Directors of the Green Valley Mutual Water Company.

**IF YOU ARE INTERESTED IN SERVING ON THE BOARD OF DIRECTORS, PLEASE CONTACT THE WATER COMPANY OFFICE.**



*PARKING: Behind Building  
Please return your proxy card promptly*

### Green Valley Mutual Water Company Board of Directors

President	Ed Gray
1 <sup>st</sup> Vice President	Kit Kjelstrom
2 <sup>nd</sup> Vice President	Glen Pyne
Secretary/Treasurer	W.E. Burger

**Directors:**  
Christine Brandt – Ken Martin – Rick Blea  
Jerold Miller – Charles Mattson

## STOCK ASSESSMENTS

A stock assessment is levied on all shares of the corporation each year, to generate revenue to fund maintenance and capital improvements to the water system. The amount of the assessment is determined by the capital projects planned for the year. Any excess assessment funds are transferred into the surface storage and transmission reserve funds, to offset costs of future capital needs. Our current capital plan includes the replacement of aging water distribution pipelines, tank maintenance, upgrades to existing wells, and an overall upgrade of the water distribution infrastructure to meet current fire flow standards. Due to balancing capital reserves and planning expensive projects over the long term, the Board of Directors has been able to avoid any increase in assessments. The assessment for calendar year 2020 will remain the same as it has been since 2008, at \$200.00 per share.

## **2020** CAPITAL IMPROVEMENTS

## **2021** CAPITAL IMPROVEMENTS

## LEAD & COPPER UPDATE

Some homes in this community have elevated lead levels in their drinking water. Included in the GVMWC billings is a notice regarding how you can check for lead in your home. If you overlooked the notice or would like additional information, copies are available online or at the Water Company office.

We are currently undergoing a corrosivity study, which when complete, will advise on whether or not treatment of our water will be needed, and if so, what type of treatment. The water that we drink today is the same as the water we drank 20 years ago, coming from the same wells that have been used for years. The difference is that for a time, houses were being built with inferior products. While banned in the 80's, lead can still be found in cheap valves and fittings (as well as some faucets)! Because our well water is naturally aggressive, it breaks down these inferior products overtime. It takes many years for the water to react to the lead and copper, but once it starts, it only continues to worsen. If you have any lead in your plumbing, please consider having it replaced.

## INCREASED RATES

As of January 1, 2020, rates have increased as follows:  
Monthly Connection Fee is \$39.70,  
Tier 1 Water Rate is \$2.92/1,000 Gal.  
Tier 2 Water Rate is \$9.24/1,000 Gal.  
Turn On/Off fee outside of normal business hours has increased to \$120.00

## STOP & WASTE VALVES

All homeowners are required to have a properly installed stop and waste valve, and use it to turn water off and drain pipes when leaving for an overnight period. **A fine of \$250.00 in addition to the minimum \$50.00 turn off/on fee will apply if a leak is found** in which the homeowner has failed to turn off their water at the stop and waste valve.

## REMINDER OF METERS

The meter in the meter box is for Water Company use only and is not to be used by homeowners or contractors. **A meter tampering fee off \$150.00 will apply if you use the Water Company valve to turn your water off and on.**  
For any water emergency, please call the office at (909) 867-2912.

# GVL RECREATION, INC

GVL Recreation, Inc. is committed to providing a reasonably priced and well managed lake, beach, and recreation area for the shareholders of the Green Valley Mutual Water Company. GVL Recreation, Inc. does not receive any funds from your water bill or stock assessment payments to the Green Valley Mutual Water Company. Although nonshareholders and visitors typically make up approximately 80-90% of our overall revenue, shareholders can help us to control costs by purchasing beach, fishing, and boat passes early. Shareholders who have prepurchased their passes can pick them up at the boat house when we open in mid May. Passes will not be mailed to you.

Applications for the positions of Lake Operations Manager, Lifeguards and Lake Employees are being accepted for the 2020 season. Call (909) 867-2912 for an application or visit [www.gvlfishing.com](http://www.gvlfishing.com).

## UPCOMING CHANGES FOR THE 2021 SEASON

**BOAT LAUNCHING DATE:** Due to damage caused during the winter season, the date for launching boats has been changed to ensure staff is available to handle safety concerns. **Boats may be launched beginning Saturday, April 17<sup>th</sup>, 2021 at 8:00am.** The launching of row boats and pedal boats must take place in the designated boat launching area near the boat house.

**BRING YOUR I.D.!:** Due to name discrepancies when picking up passes, picture I.D. may be required to ensure passes are handed to the authorized individual listed on the application.

**FATHERS DAY FISHING DERBY:** The Father's Day Fishing Derby is tentatively scheduled for Saturday, June 19<sup>th</sup>. The derby will be for both adults and children. We hope to see you there!

## 2021 SHAREHOLDER PASSES

**DAY-USE SHAREHOLDER BOAT TAGS** are strictly for day-use only and will be available at \$40.00 each to shareholders who do not store their boats at the lake. There is a limit of four day-use boat tags per shareholder.

**2021 SHAREHOLDER BOAT TAGS** are available to shareholders who would prefer to keep their boats on the lake during the season. Shareholders who pre-purchase their boat tag may place their boat on the lake shore beginning April 17<sup>th</sup>, 2021. Any boats on the lake without a current year boat tag by June 1<sup>st</sup> will be impounded. All placement of boats is strictly on a first come, first served basis. Shareholders are limited to one boat tag per shareholder (*shareholders who own more than one property are still only allotted one boat on the lake*). Only GVL Recreation, Inc. boats are permitted at the dock, and no boats are allowed to be moored at the dam. Before you place your boat at the lake, check with the boat house to be sure the area has no restrictions. Any boats placed in a restricted area will be removed.

- **Pre-Season Price: \$75.00** Beginning May 1, 2021, the price will be \$85.00

### ALL SHAREHOLDER BOATS MUST BE REMOVED FROM THE LAKE BEFORE OCTOBER 31<sup>ST</sup>, 2021

Boats must be removed during business hours and taken out from the designated boat launching area. Any shareholder boats left on the lake will be removed and subject to an impound fee of \$300.00.

**2021 SHAREHOLDER FISHING PASSES** will be issued for a total of five users comprising of two shareholders and three immediate family members. Properties with multiple owners will require a separate pass to be purchased by each family. *Shareholder fishing passes are for the shareholders and their immediate family only.* This includes children, spouses, parents, grandparents and grandchildren of the shareholders. In-laws, friends, and guests are not allowed on shareholder passes, and are subject to daily use fees.

- **Pre-Season Price: \$80.00** Beginning May 1, 2021, the price will be \$100.00
- Additional immediate family members may be added for \$35.00 per name on each pass.

**2021 SHAREHOLDER BEACH PASSES** will be issued for a total of five beach users per day. This pass is not limited to immediate family members, and will admit five people per day. The shareholder must purchase the pass, but need not be present to use the pass to enter the beach. *A new pass must be purchased at full price if the original pass is lost.* Only one pass will be issued for each shareholder. The pass must be presented for admission to the beach.

- **Pre-Season Price: \$75.00** Beginning May 1, 2021, the price will be \$85.00
- If a shareholder wishes to have more than five users on their pass, additional users may be added for \$10.00 per person.

*Thank you stockholders for your continued support. We look forward to another great summer!*

*-GVL Recreation Board of Directors*

*John McLellan, Cielo Vargas, Peter Shepherd and Martin Crawford*

## 2021 LAKE PASS APPLICATION

COMPLETE AND RETURN THIS APPLICATION WITH PAYMENT TO  
**GVL RECREATION, INC. - P.O. BOX 8431, GREEN VALLEY LAKE, CA. 92341**

SHAREHOLDER'S NAMES: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

GVL ADDRESS: \_\_\_\_\_ AUTHORIZED PERSON TO PICK-UP PASSES: \_\_\_\_\_

**FISHING PASS** (\$80 BEFORE 5/1, \$100 BEGINNING 5/1)

**FISHING PASS TOTAL:\$** \_\_\_\_\_

FISHING PASSES ARE LIMITED TO STOCKHOLDERS AND IMMEDIATE FAMILY, 2 SHAREHOLDER & 3 IMMEDIATE FAMILY MEMBERS. ADD FAMILY MEMBERS FOR \$35.00 PER NAME)

FISHING PASS FAMILY MEMBER FULL NAMES:	RELATIONSHIP TO STOCKHOLDER	ADDITIONAL FISHING PASS FAMILY MEMBERS FULL NAMES:	RELATIONSHIP TO STOCKHOLDER
1. _____	_____	+\$35 _____	_____
2. _____	_____	+\$35 _____	_____
3. _____	_____	+\$35 _____	_____

**DAY-USE BOAT TAG** (\$40 EACH)

**DAY-USE BOAT TAG TOTAL:\$** \_\_\_\_\_

**BOAT TAG** (\$75 BEFORE 5/1, \$85 BEGINNING 5/1)

**BOAT TAG TOTAL:\$** \_\_\_\_\_

**BEACH PASS** (\$75 BEFORE 5/1, \$85 BEGINNING 5/1). # OF ADDITIONAL USERS: \_\_\_\_\_

**BEACH PASS TOTAL:\$** \_\_\_\_\_

BEACH PASSES ARE ISSUED FOR A TOTAL OF 5 USERS. ADDITIONAL USERS CAN BE ADDED FOR \$10 PER PERSON

**TOTAL ENCLOSED:\$** \_\_\_\_\_