

**GREEN VALLEY MUTUAL WATER COMPANY
ANNUAL SHAREHOLDERS' MEETING MINUTES**

DRAFT

May 11, 2021

1. The annual meeting was called to order at 7:00 p.m., by President, Ed Gray, at the Women's Club of Claremont, located at 343 West 12th Street, Claremont, California. The Pledge of Allegiance was led by Ed.
2. A motion made by Charlie Mattson and seconded by Scott Burger to approve the minutes of the previous annual meeting held on May 14, 2019, was carried unanimously.
3. **INTRODUCTION OF DIRECTORS PRESENT:** Ed Gray introduced himself, Scott Burger, Christine Brandt, Rick Blea, Ken Martin, and Charlie Mattson. It was noted that Kit Kjelstrom, Jerry Miller, and Glen Pyne were unable to attend.
Also present and introduced: Office Manager, Emily Nohr, General Manager, Steve Brandt, Operations Manager, Kevin Floyd, and GVL Recreation, Inc. President John McLellan.
4. **GVL RECREATION, INC. REPORT:**
GVL Recreation, Inc. President, John McLellan, reported on the status of the Lake. Fishing will begin May 21st while the Beach will open on the 24th. Fish stockings will be coming from Calaveras Fish Hatchery this year, where the price of fish is \$4.82 per pound. The Kids Fishing Derby is scheduled for June 19, 2021. Other lake issues were discussed and questions from the floor were taken.
5. **COMMITTEE REPORTS:**
 - a. Lake & Clubhouse Committee Chairperson, Christine Brandt, reported on the status of the Clubhouse. There was a discussion regarding the daily rental rate increase. President, Ed Gray, determined that additional discussions should take place amongst the Committee and shareholders.
 - b. Finance, Policy & Communications Chairperson, Scott Burger, presented the Annual Consolidated Financial Statements. Questions from the floor were taken and answered regarding the process for changing Policy and By-Laws, along with the structure of how the Board is comprised of full-time and part-time residents.
 - c. Community Relations Committee Chairperson, Rick Blea, reported that the issues and suggestions mentioned by shareholders during the meeting had been noted and he would work with his committee in dealing with the topics at hand.
 - d. General Manager, Steve Brandt, reported that Kit Kjelstrom, Chairperson of the New Installations and Operations Committee was unable to attend as he was recovering from surgery. The following were reported on:
 - i. 2019 Capital Plan: Due to San Bernardino County's pavement schedule, all pipeline replacement was postponed until 2020. Office upgrades were made, including new billing software, computer hardware, fireproof cabinets, and LED lighting was installed. The cost of the new LED lighting was equivalent to our annual hazardous waste disposal of the fluorescent light bulbs previously used. Upgrades and repairs were made to the clubhouse and minor system upgrades were also made. Phase 1 of the construction debris cleanup and hazardous waste removal was completed.
 - ii. 2020 Capital Plan: The pipeline replacement program was doubled in 2020 to include both Fern and Canyon Drive. Pipeline replacement totaled 2,463 feet, the installation of three hydrants, and 47 new meters, at an approximate cost of \$132.00 per linear foot, which is 50-66% below the average cost of similar projects executed by other water agencies within the State. Phase 2 of the construction debris cleanup was completed, completing the entirety of the project. Pumphouse upgrades were made to comply with new State requirements. A condition assessment was performed on the dam based on 2019 and 2020 reports from the Department of Dam Safety to establish the scope of the 2021 dam restoration project.
 - iii. 2021 Capital Plan: The dam restoration project was completed in January 2021. Due to the methods utilized, significant savings were made to the shareholders and the lake did not need to be drained. The State recommended methods would have cost over \$500,000.00 plus an additional \$50,000 in permit fees. Upgrades to the system with regard to treatment are being assessed, as well as an internal infrastructure condition assessment to help prioritize the needs and future maintenance of our system.
 - e. Nominating Committee Chairperson, Rick Blea, introduced the following candidates who applied for a position for the Board of Directors, each of whom gave a brief introduction.
 - i. From Up the Hill: Kathleen Benjamin, Brad Runsick, Robert Perrill, Tom Lawrence
 - ii. From Down the Hill: Charles Mattson, Richard Vouga, Steve Christman, Jeff Grimsley
 - iii. No nominations were made from the floor.

6. ELECTION OF NEW DIRECTORS:

a. Election #1 (3-year term)

The ballots were counted, and Ed Gray announced the results of the election. The three new directors elected to serve a three-year term on the Board of Directors were Kathleen Benjamin, Richard Vouga, and Steve Christman.

b. Election #2 (2-year term)

The ballots were counted, and Ed Gray announced the results of the election. The three new directors elected to serve a two-year term on the Board of Directors were Robert Perrill, Charles Mattson, and Jeff Grimsley.

c. A motion made by Christine Brandt and seconded by Charles Mattson to ratify the results of the election was carried unanimously.

d. A motion made and seconded from the floor to destroy the ballots of the May 14, 2019 election was carried unanimously.

7. The meeting was adjourned at 10:16 p.m.

Respectfully Submitted,

Emily M. Nohr
Recording Secretary